



Policy:	Working in Confined Spaces	Reference:	CSSES0010
		Review Date:	05/2023

Purpose.

To provide management/employees with a system to control access in and egress from confined spaces that are a significant risk to health & safety and to provide evidence that the controls have been implemented.

Scope.

This policy applies to all SES Engineering (Newark) Ltd locations and employees. This policy applies to all works carried out in confined spaces, e.g., silo, tanks, excavations, pipe, sewer, or any other structure in which by virtue of its enclosed nature, there arises a reasonably foreseeable risk.

References.

- The Confined Spaces Regulations 1997.
- Safe Work in Confined Spaces.
- SES Engineering (Newark) Ltd Risk Assessment & Method Statement.
- Company Health, Safety & Welfare Policy.

Definitions.

Confined Space

Confined space is any pit, silo, vat, tank, pipe, sewer, flue, well, excavation, basement, chamber, trench, or any other similar space in which by virtue of its enclosed nature there is a foreseeable risk of:

- a. Fire/Explosion.
- b. Loss of consciousness.
- c. Drowning.
- d. Asphyxiation.
- e. Excessive temperatures that may cause unconsciousness.

Competent Person

A person who through experience/training has a practical and theoretical knowledge of the hazards, can carry out all the necessary pre-work checks and monitoring precautions during the works being carried out.

Procedure.

As a company, SES Engineering (Newark) Ltd will make all endeavours to avoid working in a confined space. If work must be carried out in a confined space, a site-specific/task specific risk assessment will be carried out prior to any commencement of work. The risk assessment will consider the following factors:

- Place of work.
- The task.
- Nature of the confined space.
- Access/Egress.
- Atmospheric conditions.
- Other potential hazards.
- PPE/RPE required.
- Rescue/Emergency planning.

Once the risk assessment has been completed, the following procedure will be followed:

- Management will assign an 'appointed person' who will ensure that all work requirements are discussed, fully addressing if other options are available to avoid working in confined spaces.
- All employees working have the relevant qualifications/training required to work in confined spaces.
- Clear and detailed risk assessments are completed and agreed before works commence.



- A permit to work is obtained from the main contractor of the site where the works are being carried out.
- (Ref: CSPSES0011).
- Communication methods between those inside and outside are agreed and checked to be in fully working order i.e., 2-way radios.
- A 'top person' to be assigned by the appointed person. This 'top person' will remain outside of the confined space near to its entrance to monitor what is always going inside and to raise the alarm and effect the rescue plan where necessary. (Ref: CSRPSES0012).
- The appointed person whether working inside or outside, shall appoint a competent person on the other side to maintain contact between the two groups of workers.
- Site specific rescue plans and emergency procedures are implemented and understood by all (Ref: CSRPSES0012) Location of telephone points, first aid points, and emergency contacts.